



# IMPORTANT CHANGES ON HOW TO REPORT CD INCIDENTS



North of England  
Commissioning Support

April 2022

Partners in improving local health

NECS supports the NHS England Area Team Controlled Drugs Accountable Officer in ensuring the safe management and use of controlled drugs within the North East & Cumbria region. Based on the commonly reported incidents and the lessons learned, we aim to share good practice across the region

## **\*\*From Sunday 1st May 2022 the way you report Controlled Drug incidents is changing.\*\***

NHS England has been developing a web based solution for reporting concerns/incidents to ensure we have a standardised approach across the area to the reporting, recording and management of controlled drug concerns/incidents. The new service has been 'live' across the country for four years and organisations have recorded their concerns/incidents via the website.

To begin the process all reporters of Controlled Drug concerns/incidents will need to register and this can be done from Thursday 14th April 2022. There is no limit to the number of people from one organisation that can register on the website.

Go to the website: [www.cdreporting.co.uk](http://www.cdreporting.co.uk) and click on 'register'. Enter your details and press submit. You now have log in details to the website.

You will see the website has a number of functions, initially North East and North Cumbria will only be using the website to report concerns/incidents.

Support is available to help organisations and individuals during this transition to a solely web based reporting tool. If you have any problems:

- With access to the website please contact the helpdesk on 0113 825 5238
- With completing concern/incident forms please contact your local office via email : [england.cumbrainortheast-cds@nhs.net](mailto:england.cumbrainortheast-cds@nhs.net)
- User guides are available on the website

If you have any further queries please do not hesitate to contact us:

Northumberland Tyne & Wear and Emma Post 0191 2172983 [emma.post@nhs.net](mailto:emma.post@nhs.net)

North Cumbria

Durham Darlington & Tees Victoria Bennett 01642 745429 [victoriabennett1@nhs.net](mailto:victoriabennett1@nhs.net)

**Have you seen the NECS Medicines Optimisation website?**

<http://medicines.necsu.nhs.uk/controlled-drugs/>