



## Good Practice Guidance for Care Homes

### Responsible Person in Charge of Medication (RP)

<b>MAR Chart Start Date:</b>		<b>MAR Chart Finish Date:</b>												
<b>W/C:</b>	<b>Insert date (on day 1, 2, etc.) &amp; sign under the date column after each action is completed</b>													
	Day 1		Day 2		Day 3		Day 4		Day 5		Day 6		Day 7	
<b>Week 1</b>	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial
Morning														
Lunch														
Teatime														
Night														
Fridge/room temp														
Stock Check														
Audit and tidy														

<b>W/C:</b>	<b>Insert date (on day 1, 2, etc.) &amp; sign under the date column after each action is completed</b>													
	Day 8		Day 9		Day 10		Day 11		Day 12		Day 13		Day 14	
<b>Week 2</b>	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial
Morning														
Lunch														
Teatime														
Night														
Fridge/room temp														
Stock Check														
Audit and tidy														

<b>W/C:</b>	<b>Insert date (on day 1, 2, etc.) &amp; sign under the date column after each action is completed</b>													
	Day 15		Day 16		Day 17		Day 18		Day 19		Day 20		Day 21	
<b>Week 3</b>	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial
Morning														
Lunch														
Teatime														
Night														
Fridge/room temp														
Stock Check														
Audit and tidy														

<b>W/C:</b>	<b>Insert date (on day 1, 2, etc.) &amp; sign under the date column after each action is completed</b>													
	Day 22		Day 23		Day 24		Day 25		Day 26		Day 27		Day 28	
<b>Week 4</b>	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial	RP	Sign/ initial
Morning														
Lunch														
Teatime														
Night														
Fridge/room temp														
Stock Check														
Audit and tidy														

MOVP-024 - V2 - Good Practice - Person in Charge of Medication (RP)	Status: Approved	Next Review Date: November 2020
©NHS Commissioning Board. Developed by North of England Commissioning Support Unit 2018	Approved date: 27/11/18	Page 1 of 1