



Good Practice Guidance for Care Homes

Daily Medicine Administration Record (MAR) Checklist

To be completed once a day. Person completing should check all entries since previous check e.g. if first check done on day 1 morning and then the next check is on day 2 evening the day 2 checker should check day 1 lunch, tea ,bed, day 2 morning and lunch and evening.

Record detail of identified issues, actions required and indicate when resolved using the table on page 2

Date of day 1 in cycle – INSERT DATE	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
Time check undertaken:																												
I have checked:																												
All residents have had all their medicines offered																												
ALL the MARs for gaps and taken measures to update where necessary.																												
All non-administration of medicines have the correct omission code on the MARs and a corresponding note on the back of the MARs																												
All variable dose medicines have the “actual” dose given recorded on the MARs																												
ALL hand-written entries/ amendments have been double signed in full																												
All residents prescribed a short term therapy have a short term plan in place that has been reviewed daily																												
There is sufficient medication for the rest of the cycle or an order has been made to address issue																												
Signed by Nurse/Senior Carer who completed the check																												

